

June 28, 2006

As a reminder to all agents when calculating your vessels ETA from Sandheads to Fraser Surrey Docks, we request you to always use 2 hours as your transit time and order your tie-up accordingly.

This will greatly assist the lines crew when the port is busy. At the same time please also order your tie up's or let go's in ½ hour increments.

A minimum of 4 hours prior notice is required for ordering any tie-up or let go. In order to simplify the ordering process we require all lines orders Monday thru Sunday during normal working hours (0800-1630) be ordered through our dispatcher who can be reached at 604-582-2231.

During after hours you can contact the on call Dock Superintendent at 604-582-2224.

If you are unable to contact the on call Superintendent call security at 604-582-2213.

The attention to this matter is greatly appreciated.

Bob Erickson
Superintendent