

I. POSITION: Agri/Rail Operations Coordinator

II. REPORTS TO: Operations Manager – Vessel Operations

III. JOB SUMMARY:

Responsible for meeting or exceeding company performance objectives, as defined for the agricultural facility operation.

IV. RESPONSIBILITIES:

Supervision

- Identify areas that require corrective action, and create and implement solutions
- Ensure all reporting staff have a good working knowledge of their duties and that they are thoroughly understood and carried out
- Address or supervise the resolution of any customer issues that are related to the operations department
- Enforce breaches of policy and initiate dispute resolution or disciplinary action
- FSD is a multi-commodity operation and as such, coverage across all lines of business may be required

Relationships

- Evaluate the day-today labour (ILWU foremen and labour) and equipment requirements to ensure operations are cost effective
- To maintain and improve relations with ILWU
- Set up controls, processes and systems as required for efficient exercise of functions and responsibilities
- Maintain good relations with Agri customers, agents, representatives, and provide advice and resolution to any situations that may arise
- Maintain good relations with Commercial and Business Development

Execution

- Responsible for the agricultural facility operations of Fraser Surrey Docks and to obtain the operating economies for these areas, which includes the most effective and efficient use of labour
- Maintain equipment utilization
- Assess operating plans to review for ongoing improvements
- Participate in claims process as required
- Attend meetings as required

Safety

- Ensure that all personnel are following all safety policies and procedures, and report any violations to the Superintendent on duty
- Continually improve, evaluate, implement and maintain health and safety policies and procedures to protect employees with company, and federal regulations
- Supporting and communicating key safety initiatives promoting a safety culture across the organization
- Focus on being impactful, leading by example and boots on the ground
- Leading incident investigations
- Assess and correct hazards which may develop in the field
- Complete Safety Observations as required

Additional Requirements

- Must obtain and maintain Transportation Security Clearance (“TSC”) under Transport Canada’s Marine Transportation Security Clearance Program.

We welcome applications from those eligible to work in Canada and request that a covering letter and resume be sent to careers@fsd.bc.ca with the position name in the subject title. We kindly request no phone calls as all considered applicants will be contacted directly.